

Intergenerational Programmer

Camrose Public Library

This position runs from May 6th to August 23rd, 2019

If you are outgoing, enthusiastic, have a passion for working with people of all ages, then this is your perfect summer job!

This summer position will develop and facilitate intergenerational programming both within the library and on the go in the community. The Intergenerational programmer will be operating and coordinating our trio-bike (a motorized tricycle with a cart for passengers in the front) called the Life Cycle, as well as scheduling Life Cycle volunteers.

Responsibilities:

- Plan and facilitate intergenerational programming.
- Facilitate the “Cycling Without Age” program.
- Promote and schedule volunteers for operating the Life Cycle.
- Draft and advise policies for intergenerational library programming, as well as develop targeted and individualized programming sessions to increase intergenerational relationships.
- Contact and facilitate programming with seniors residence homes with the Life Cycle
- Coordinating with the Summer Reading Program team, plan, create, and facilitate programs to be offered around Camrose. This will include communicating with outside agencies and planning the summer schedule.
- Coordinating with the Summer Reading Program team, plan, create, and facilitate the tea to kick off the summer program (to be held in June; theme to be determined).
- Work with our Programmers to create an outreach program plan for adults to be carried out with those unable to visit the library.
- Create and nurture the library’s garden.
- Gather and provide feedback on programs delivered.
- Provide excellent customer service in accordance with the Library’s policies and procedures.
- Teach and train library staff in importance of intergenerational programming.
- Perform other duties as assigned.

Qualifications:

- Ability to safely operate a motorized cargo tricycle weighing up to 400 pounds carrying passengers
- Currently enrolled in post-secondary studies, ideally in occupational therapy, library science, education, or other service-related studies
- Enthusiasm and aptitude for learning
- Proficiency with current trends in a public library environment
- Excellent organizational skills and ability to prioritize effectively while managing multiple projects simultaneously
- Experience with facilitating or presenting library programs
- Positive attitude and sincere interest in helping people

- Experience working with a wide range of learners
- Experience with program assessment is an asset
- Be a Canadian citizen or permanent resident, or have refugee status in Canada.
- Be legally entitled to work in Canada.
- Be between 15 and 30 years of age at the start of employment.
- Ability to commit to the full duration of the work assignment.
- Must not have another full-time job for the duration of this position.

What makes you the best candidate?

- Enthusiasm with the ability to provide excellent customer service.
- Strong interpersonal and communication skills.
- Ability to work independently and take initiative.
- Ability to relate to customers of all ages.
- Ability to prepare and present programs that support literacy and learning.
- Effective time management skills.

Wage:

\$18.00 per hour

Hours: 35 hours per week, hours will vary and may include evening and weekend work.

To Apply:

- Please submit a cover letter and resume to be considered for this position.
- The successful applicant must have a clean Criminal Record Check/Police Information Check.

Closing Date: Sunday March 10th, 2019.

To apply:

Please **email** your resume and cover letter to:

Robyn Gray, Director
Camrose Public Library
4710 50 Avenue
Camrose AB T4V 0R8
rgray@prl.ab.ca

Only those selected for an interview will be contacted.