

**Present:**

**Absent with Notice:**

**1. Approval of Agenda**

**2. Board Feedback**

**3. Consent Agenda**

- a. Approval of Minutes of September 15, 2015 meeting
- b. Items for Information
  - i. Correspondence
    - 1. Appointment of Kate and Carley
    - 2. County rep on Board
    - 3. Edberg November Joint Meeting
- c. Reports
  - i. Librarian's Report
  - ii. Programmer's Reports (adult and general programming)
  - iii. Statistics
  - iv. Chair's Report
  - v. Finance Committee
  - vi. Policy Committee
  - vii. WiFi hotspots in Kitchener

**4. Items for Decision**

- a. Photocopier e-motion
- b. November joint meeting
- c. County Council Presentation

**5. Items for Discussion**

- a. Minimum wage in 2018

**6. Adjournment**

- a. Next regular Board meeting: **November 17, 2015 at 5:00 PM**

**Present:** Elizabeth Luck, Al Corbett

**Absent with Notice:** Katherine Schwaiger, Susanna Bruneau, Kaye Rud, Jane Faught

**Absent without Notice:** Sandra McLay

**1. Approval of Agenda -** Moved by A. Corbett, Seconded by E. Luck. Passed

**2. Board Feedback:**

- a. SRP statistics are up significantly again. Great job by all students!
- b. The Book Bike was certainly a hit. Wonderful job by both students!
- c. Suicide Program/Coffee Day:
  - i. one attendee mentioned that the library is the one bright spot in their day
  - ii. Mental Health said they enjoyed the partnership
- d. Thank you cards sent to Shed Builders were appreciated

**3. Consent Agenda -** Moved by A. Corbett, Seconded by E. Luck. Passed

- a. Approval of Minutes of June 16, 2015 meeting
- b. Items for Information
  - i. Correspondence
    1. Battle River Community Foundation Grant
    2. Battle River Community Foundation Thank you
    3. Camrose County Budget Preparation Letter
    4. City of Camrose Budget Preparation Letter
    5. County requisition thank you
    6. Deron Bilious letter
    7. Hay Lakes Municipal Library, joint budget presentation
    8. Ken Flater Noise Complaint
    9. Operating Grant
    10. Rachel Notley Letter
    11. Rural Services Grant
- c. Reports
  - i. Librarian's Report
  - ii. Programmer's Reports (adult and general programming)
  - iii. Book Bike Report
  - iv. Summer Reading Program Report
  - v. Statistics

- vi. Chair’s Report
- vii. Finance Committee
- viii. Policy Committee

**4. Items for Decision**

- a. E-motion 2014 surplus – Moved by A. Corbett, Seconded by E. Luck. Passed
- b. Photocopier – Deb to report back on some more answers from Electrotel, then it is suggested that we use e-vote to go forward with a decision
- c. 2014 Surplus – re-open Saturdays? – Decided to leave as is. Moved by A. Corbett, Seconded by E. Luck. Passed
- d. Budget 2016 – as presented by the Finance Committee: Moved by A. Corbett, Seconded by E. Luck. Passed
  - i. Support materials to be delivered with budget decided upon
- e. CIP grant (elevator repair) – That the CIP grant be returned to Building Maintenance Reserve - Moved by A. Corbett, Seconded by E. Luck. Passed
- f. Joint Board Meeting in November – Deb will contact other libraries with suggestion to provide Advocacy Workshop by PRL to all boards and interested staff.

**5. Items for Discussion**

- a. Indoor Wi-Fi access after hours – to be considered for new library when the time comes. Considerations such as security and vandalism.

**6. Adjournment**

- a. Next regular Board meeting: **October 20, 2015 at 5:00 PM**

<i>Action Item</i>	<i>Responsible Party</i>	<i>Due Date</i>	<i>Comment</i>
<i>Photocopier</i>	Deb	ASAP	More information
<i>Photocopier</i>	Board	ASAP	e-Vote re: photocopier to purchase
<i>Joint Board Meeting</i>	Deb	ASAP	Contact Bashaw, Bawlf, Edberg, and Hay Lakes Boards re: November Joint Meeting interest and interest in Advocacy Workshop.

File No: 125-1

September 24, 2015

Deborah Cryderman, Director  
Camrose Public Library Board  
4710 - 50 Avenue  
Camrose, Alberta  
T4V 0R8

Deborah:

Re: Additional Student Appointment to Camrose Public Library Board

As per your letter of September 8, 2015 the following motion was approved at the September 21, 2015 Regular Meeting of Council.

*MOTION #380/15      Moved by Hoveland - seconded by Ofrim that the Camrose Public Library Board shall now consist of seven (7) members of the public at large with not more than 3 from Camrose County plus up to 2 students; and that Motion #576/14 be rescinded; and further*

*That Carley Angelstad and Kate Gael be appointed as the student representatives to the Camrose Public Library Board for the 2015-2016 Term.*

**CARRIED**

Please provide us with the addresses for both Carley and Kate so that the Mayor can send them a letter of appointment. If you have any questions feel free to give me a call.

Yours truly,



Kim Isaak  
Deputy City Manager

Hi Paul,

I'm glad to hear the County Council would like to have a greater role in the Camrose Public Library governance. Appointment to our Board is actually a City decision so I would suggest going through them. You can find all the information about the City boards on this site: [www.camrose.com/97/Committees-and-Boards](http://www.camrose.com/97/Committees-and-Boards).

When I worked in Stettler, we had a joint board (that's not the right term, but it's close enough) and had equal representation from both the City and County. I can tell you that currently we have three Board members who are residents of Camrose County including our Board Chair.

Deb

Deb Cryderman Camrose Public Library  
4710 50 Avenue Camrose AB T4V 0R8 780.672.4214  
Home of Alberta's first **Book Bike**

**From:** Paul King [mailto:[pking@county.camrose.ab.ca](mailto:pking@county.camrose.ab.ca)]  
**Sent:** Thursday, October 15, 2015 8:15 AM  
**To:** [deb@prl.ab.ca](mailto:deb@prl.ab.ca)  
**Subject:** Library Board

Deb I have been directed by Council to contact you regarding the potential for Camrose County to appoint a member of Council to the Camrose Public Library Board. Can you advise on the process and if the library bylaws allow this?

Thanks

*Paul King* P.Ag.  
CAO  
Camrose County  
[pking@county.camrose.ab.ca](mailto:pking@county.camrose.ab.ca)  
780-672-4446



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Tue 10/6/2015 1:54 PM  
Brenda Young [brenda@syban.net](mailto:brenda@syban.net)  
Fwd: Joint Board Meeting November

Thank you for the invite, but at this time we are not interested in participating in your joint meeting. We have some other fundraising stuff on our plates right now, and time will not allow for us to be there.

Thank you again for including us in the discussion.

Begin forwarded message:

**From:** Edberg Library <[edberglibrary@prl.ab.ca](mailto:edberglibrary@prl.ab.ca)>  
**Subject:** Fwd: Joint Board Meeting November  
**Date:** 19 September, 2015 1:03:45 PM MDT  
**To:** Brenda Young <[brenda@syban.net](mailto:brenda@syban.net)>

Thought I'd forward this to you in case Kaye didn't.

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**From:** "Deborah Cryderman" <[deb@prl.ab.ca](mailto:deb@prl.ab.ca)>  
**To:** [tbrownugust@hotmail.com](mailto:tbrownugust@hotmail.com), [nelson@syban.net](mailto:nelson@syban.net), "Kay Innes" <[ksinnes@telusplanet.net](mailto:ksinnes@telusplanet.net)>, [purplepixie82@hotmail.com](mailto:purplepixie82@hotmail.com), "Bashaw Library" <[bashawlibrary@prl.ab.ca](mailto:bashawlibrary@prl.ab.ca)>, "Haylakes Library" <[haylakeslibrary@prl.ab.ca](mailto:haylakeslibrary@prl.ab.ca)>, "Bawlf Library" <[bawlflibrary@prl.ab.ca](mailto:bawlflibrary@prl.ab.ca)>, "Edberg Library" <[edberglibrary@prl.ab.ca](mailto:edberglibrary@prl.ab.ca)>  
**Sent:** Wednesday, September 16, 2015 4:23:53 PM  
**Subject:** Joint Board Meeting November

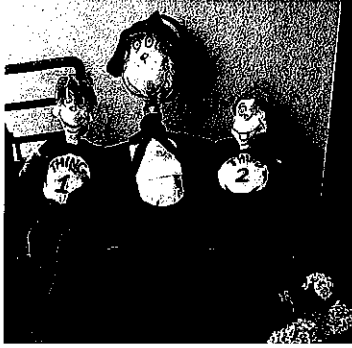
Good afternoon all!

The Camrose Public Library Board had our back-at-it meeting last night and we were talking about our joint meeting in November. We'd like to know if you would be interested in having us bring in the people from Parkland Regional Library to do an advocacy workshop for all the board members and any interested staff at our joint meeting (November 17<sup>th</sup>, 5:00 PM).

If this is something that interests you, please let me know. If you'd prefer something else, let me know that.

Thanks!

Deb



*Scarecrow Festival*



*Gail de Vos storytelling*



*New transit process*

## **PRL PD Day**

This year's PRL PD day was directed to Management. Cheryl and I attended and were quite pleased, especially with the opening and closing keynote speakers: Valerie Cade, Workplace Bullying Expert, and Dan Buchner, Design Thinking specialist. We have already incorporated the communication styles information and the Design Thinking information into the library. Visit our (still not pretty) Design Thinking inspiration board in the back of the workroom.

## **Test Location for New Interlibrary Loan System**

In late September, Camrose became the test location for the new Interlibrary Loan (transit/request) system in Parkland. As part of their efficiency audit, they found they were touching items as many as 27 times, and this new system resulted from them trying to reduce that and increase their efficiency.

After about a month of this new system, we're finding a lot of efficiencies here at CPL (more to come as other libraries come on board. Beginning December 1, we will be receiving 2 van runs from PRL each week (instead of one) which will improve service for our patrons. I hope to eventually order a piece of furniture for behind the circulation desk to make it even more efficient on our end.

## **Road Repairs**

Road repairs began in front of the library on August 20<sup>th</sup> and officially finished on September 21<sup>st</sup>. They will add another coat of asphalt next year after this year's coat settles, but the improvement is significant. Despite the month of construction, we had more than 8,000 people visit us during that period.

## **Elevator Repairs**

The drainage issue in the elevator shaft was finally rectified on September 7<sup>th</sup>.

## **Flag Pole**

Our new flag pole has been installed and is truly gorgeous!

## **Sociable!**

Author Gail de Vos came to Camrose Public Library during Alberta Culture Days. She offered sessions on both Friday and Saturday so we took the opportunity to have a staff social event at the Stockmen's when we took her for dinner on Friday night. Eighteen staff joined us, the most we've ever had at a social event!

## **Photocopier**

The new photocopier arrived on October 15<sup>th</sup> and was installed with only 30 minutes of down time. There is one more part on back order, but the new photocopier is still worlds better than the old one. What an easy transition!

## **Human Library**

We're hoping to partner with Augustana University Library next February to host part of their Human Library. Mani Bruce Mitchell, an intersexed individual from New Zealand, will be the centerpiece of the February 2016 event, and we're hoping to kick it off with Mani speaking here at our library. You can see more about Mani here: <http://www.interfaceproject.org/mani-bruce-mitchell/> Nancy and I are still figuring out the details.

## **Read for 15**

Nicole is working with Family Literacy to hold a carnival-like activity here on Family Literacy Day (January). I am meeting with the librarians from Sylvan Lake, Rimbey, and Stony Plain libraries on Monday, October 19<sup>th</sup> to discuss a "Read for 15" contest to be held

## **Odd Collections**

Did you know we loan walking poles, a yoga mat, pedometers, snowshoes, and electronic use meters?



# Adult Programming

## Regular Programs

English Conversation Circle, Make and Take, Got Ukulele, Rock the Stacks, and Spanish Speaking Circle have been running well.

We are adding an extra evening in November to make Christmas cards for the Make and Take program.

We have advertised in the Camrose Morning News and have been getting more new people attending the Spanish Speaking Circle.

## Wills and Estates

This program was well attended. The lawyers have agreed to come back and put on other programs.

## Community Partners

Cable TV has agreed to show our posters on the tv.

The Alberta Writer's Guild gave us a grant to help us pay for Gail De Vos during culture days.

A library patron has agreed to help tutor junior high students.

Feena and I will be setting up a display for the Hospice society on October 1.

I met with the organizers of the Camrose Adult Read and Write group to discuss how we can both benefit the community.

## Upcoming Programs for October

### **Election Forum October 1 at 7:00 PM**

Candidates from the Conservatives, Liberal Party, Green Party and the NDP have agreed to come and answer questions during a candidate forum.

### **Burgar Funeral Home Tuesday October 13 at 3:00 and 7:00**

Cam Parker from Burgar Funeral Home will be speaking and answering questions on making funeral arrangements.

### **Drum Circle Thursday, October 15 and Thursday November 26 at 6:00 Pm to 7:30 PM**

Drums will be provided.

Carol Breitzkreutz will be bringing her drums and teaching patrons about drum circles.

### **Paint n' Sip Friday October 30 at 6:30 to 9:30**

This program will cost \$65. Patrons will enjoy a glass of wine or beer while receiving step by step instructions on painting. They will be able to take their painting home.

**Author Reading and Book Signing**

Lorne W.P. Vanderwoude Wednesday, October 28 from 4:30 to 6:30

**Upcoming Programs for November**

**Writing Workshop** – Saturday November 14 with Kimmy Beach

More details to follow

**Christmas Make and Take** Thursday, November 19 6:30 to 7:30

**Drum Circle** Thursday, November 26 6:00 to 7:30

Camrose Public Library  
Programming Report  
September 2015

**CPL Service Responses and Applicable Programs**

*Stimulate Imagination: Reading, Viewing and Listening for Pleasure*

- Regular outreach programming: **68 participants**
- Book Bike Outreach: **29 people**
- Gail de Vos Storytelling: **40 people**
- Regular in-house programs: **145 people**
- Staff Team Building: **18 people**
- Talk Like a Pirate Day: **55 people**
- Programs facilitated by outside organizations: **30 people**

**Total for service response 1: 385 participants**

*Create Young Readers: Early Literacy*

- Ongoing outreach programs: **15 people**
- Ongoing in-house programs: **320 participants**

**Total for service response 2: 335 participants**

*Satisfy Curiosity: Lifelong Learning*

- CSL Orientation: **40 people**
- Community Registration Night: **1174 people**
- Sifton School tour: **32 people**
- Wills & Estates presentations: **30 people**
- Gail de Vos Storytelling workshop: **10 people**
- Ongoing in-house programs: **62 people**
- Programs facilitated by outside organizations: **26 people**

**Total for service response 3: 1374 participants**

*Welcome to Canada: Services for Newcomers*

- Ongoing in-house programs: **25 people**

**Total for service response 3: 25 participants**

**Total program participation for September, 2015: 2119 people, a 20% increase from August, 2015 and a 29% YTD increase compared to September, 2014 YTD.**

## **Upcoming Programming and Partnerships**

**October is Food For Fines month** Patrons can pay their overdue fines with a food bank donation.

### **October 13, Funeral Planning Basics, 3:00 to 4:00 PM & 7:00 to 8:00 PM**

Join Cam Burgar from Burgar Funeral Home for a presentation on funeral planning followed by a question and answer period.

### **October 14, 4:00 to 5:00 PM and 6:30 to 7:30 PM: YABS Taleblazers Festival Artist Visit**

Join an internationally published children's author, dramatist and storyteller Tololwa Mollel for two storytelling sessions for children and families. You can find more information about Mr. Mollel on his website at <http://www.tololwamollel.com/biography/>

### **October 15, Drum Circle, 6:00 to 7:30 PM**

Carol Breitreutz will lead a drumming circle that welcomes all ages, all experience levels, everybody and anybody with a desire to share rhythms. Drum circles are a fun way to reduce stress and build community. Feel free to bring your own drum, or use one that will be provided.

### **October 21, Eye care mini-clinic, 11:00 AM to 8:00 PM**

Join eye care professionals from Camrose FYidoctors for a mini vision clinic in honour of World Sight Day. FYi staff will be in the library all day doing free prescription checks, eye measurements, pressure tests, and providing eye care information.

### **October 21 to December 2, Enviropalooza, Wednesdays 4:00 to 5:00 PM**

Augustana CSL Students are back for another round of environmental themed programs for kids in grades 1-6!

### **October 30, 6:30 to 9:30 PM: Paint n' Sip with Tara Szott**

Join local artist Tara and follow easy step-by-step instructions to create a fun, modern painting while enjoying a sip or two. This is one of the very rare programs that we must charge for. The \$65.00 registration fee goes entirely to Tara to cover the cost of supplies.

### **October 31, 10:00 AM to 1:00 PM: Halloween Comicfest**

Free Halloween themed comic books all day, with crafts, games, ghost stories, and more for people of all ages during the program!

# Camrose Public Library

## Monthly Statistics

September 2015

	Sept 2015	Sept 2014	2015 Total YTD	2014 Total YTD	under/over 2014	% Chg. Over 2014
<b>Circulation</b>						
Adult Material	7534	8671	70,797	77,034	-6,237	-8%
Young Adult Material	492	466	4,600	4,321	279	6%
Juvenile Material	4476	4589	42,233	44,225	-1,992	-5%
Transit Books Sent (PRL)	2436	2351	22,671	21,526	1,145	5%
Transit Books Borrowed (PRL)	2340	2248	21,229	20,410	819	4%
TAL Items Sent	20	23	230	192	38	20%
TAL Items Borrowed	164	102	1,286	826	460	56%
Econtent			5,958	0		
<b>Total Circulation</b>	<b>17462</b>	<b>18450</b>	<b>169,004</b>	<b>168,534</b>	<b>470</b>	<b>0%</b>

REFERENCE	Sept 2015	Sept 2014	2015 Total YTD	2014 Total YTD	under/over 2014	% Chg. Over 2014
By Phone	1,198	1,312	9,932	10,594	-662	-6%
In Person	2,142	2,346	19,576	17,828	1,748	10%
E-Mail/Website/Social Media	1,132	820	7,562	6,801	761	11%

MISCELLANEOUS	Sept 2015	Sept 2014	2015 Total YTD	2014 Total YTD	under/over 2014	% Chg. Over 2014
Number of Exams	18	16	305	187	118	63%
Number of Internet Users	1,717	1,503	14,411	13,335	1,076	8%
Visitors	8,617	8,495	80,078	75,661	4,417	6%
Wifi users	3,922	861	35,243	7,941	27,302	344%

### PROGRAMS

#### Description of Service Responses

1. Stimulate Imagination: Reading, Viewing, Listening for Pleasure
2. Create Young Readers: Early Literacy
3. Satisfy Curiosity: Lifelong Learning
4. Welcome to Canada: Services for Newcomers \*NEW\*
5. Visit a Comfortable Place: Physical and Virtual Spaces (before 2014)
6. Connect To The Online World: Public Internet Access (before 2014)

SERVICE RESPONSE	September 2015		2015 YTD		Participants	
	Program Sessions	Partici-pants	Program Sessions	Partici-pants	2014 YTD	2013 YTD
1	35	385	468	9,217	5,708	
2	25	335	239	3,062	2,629	
3	30	1374	324	4,366	4,526	

# Wi-Fi hotspot loans from Kitchener, Ont. library a Canadian first

Hotspots will be like book loans, will last for 3 weeks

By Jackie Sharkey, [CBC News](#) Posted: Oct 08, 2015 5:00 AM ET Last Updated: Oct 08, 2015 9:26 AM ET



CEO Mary Chevreau says Kitchener Public Library's Wi-Fi hotspot loan program was the first of its kind in Canada when it launched Oct. 8, 2015. (Jackie Sharkey/CBC)

Kitchener Public Library is embracing the digital age, and setting a new standard for libraries in Canada with its new Wi-Fi hotspot loan program.

"We do believe we are the first library in Canada to offer Wi-Fi loans," said library CEO Mary Chevreau.

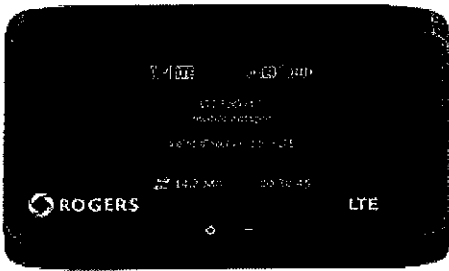
- [Kitchener Central Library open again after \\$40M renovation](#)
- [Kitchener Public Library offers Netflix-like video service](#)

Launching Oct. 8, the main branch of the Kitchener Public Library will have 25 Wi-Fi hotspots, which are actually portable LTE Aircard devices that can provide internet for up to 10 Wi-Fi devices, on loan.

The Wi-Fi devices can be borrowed just like a book and can be kept for up to three weeks, but they can't be renewed or put on hold, according to Chevreau.

Equalizing internet access

She says recent data indicates 23 per cent of people in Waterloo Region don't have internet access.



Kitchener Public Library users can borrow these Wi-Fi LTE hotspots for up to three weeks. The library is the first in Canada to offer the hotspots on loan. (Rogers)

"There's still a large population that don't have access, in any form, to the internet. So we believe that we're providing a service for a group of our customers who don't have access and could use it; whether it's students working on projects or individuals looking for work," said Chevreau. "The library is the greatest equalizer in our society."

Patrons will be given the benefit of the doubt and limits will not be placed on how the hot spots are used or how much data is consumed.

The hotspot loans are a pilot program at the library's Central branch in downtown Kitchener but Chevreau says she hopes it's successful enough to expand to its Country Hills, Forest Heights, Grand River Stanley Park and Pioneer Park community libraries.

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Camrose Public Library uses this device on the Book Bike. It costs us \$45/month plus the cost of the device.

# Photocopier Purchase

## Motion:

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To purchase the Toshiba E-Studio 4555C with Finisher Unit for \$14011.20

Elizabeth Friday, September 18, 2015, 11:27 AM

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I will make the motion to purchase the Toshiba E-Studio 4555C with the finisher unit for **\$14011.20**

Sandra Friday September 18, 2015 1:35 PM

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Sandra has seconded the motion.

Elizabeth Friday, September 18, 2015 1:39 PM

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I vote in favour.

Katherine Friday, September 18, 2015 2:26 PM

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I vote in favour!

Update: September 21, 2015 at 1:18 PM

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Hi Deb

I have heard from Katherine, Susanna, Sandra who are all in favour along with me and Al said he was in favour before he left on holidays. I have not heard from Kaye or Jane but with 5 of us it is a majority so we can consider it passed.

Elizabeth