

Present

Absent with Notice

1. Approval of Agenda

2. Board Feedback

3. Consent Agenda

- a. Approval of Minutes of November 18, 2014 meeting
- b. Items for Information
 - i. Correspondence
 - 1. City of Camrose Requisition Reply
 - 2. Camrose County Requisition Reply
 - 3. City of Camrose Elevator Funding
- c. Reports
 - i. Librarian's Report
 - ii. Programmer's Report
 - iii. Statistics
 - iv. Chair's Report
 - v. Finance Committee
 - vi. Policy Committee

4. Items for Decision

- a. Policy Committee – Bylaws
- b. Policy Committee – Unattended Children and Vulnerable Patrons
- c. Annual Closures
- d. Budget Shortfall
- e. ALC 2015
- f. Letter to Camrose County

5. Items for Discussion

- a.

6. Adjournment

- a. Next regular Board meeting: **February 17, 2015 at 5:00 PM (AGM)**



City of Camrose

December 9, 2014

Deborah Cryderman, Director
Camrose Public Library Board
4710 – 50 Avenue
Camrose, AB T4V 0R8

Dear Ms. Cryderman:

RE: Camrose Public Library - 2015 Budget Request

At the December 1, 2014 Regular Council Meeting, City Council approved to provide the following funding to the Camrose Public Library for 2015:

Camrose Public Library - \$507,252 (2015 Operational Requisition).

Should you have any questions with regards to the above, please contact Diane Urkow, General Manager, Financial Services, at 780-672-4426.

Yours truly,


Jenny Wallace
Legislative Services Coordinator

cc. Diane Urkow, General Manager, Financial Services



Camrose County

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December 10, 2014

File No: 970-03-61

Camrose Public Library
4710-50 Avenue
Camrose, AB
T4V 0R8

RE: 2015 Allocation

Council at their December 9, 2014 Council meeting approved the Interim Budget. The following resolution was adopted

“That the 2015 Library funding remain the same as outlined in the 2015 proposed Budget.”

A cheque in the amount of \$100,542.00 will be forwarded in July, 2015.

Yours truly,

Paul King
County Administrator

Cc Accounts Payable

/jy



City of Camrose

Administrative Report

To: Mayor and Council
From: General Manager – Community Services
Re: Camrose Public Library Elevator Funding

Date: December 1, 2014

RECOMMENDATION:

That Council approve the allocation of a maximum of \$40,000.00 funding for elevator maintenance at the Camrose Public Library and that funding be allocated from; 1) any 2014 surplus and, if needed 2) general operating reserve

BACKGROUND:

The elevator in Camrose Public Library is in need of significant upgrade work in order to ensure ongoing and reliable function. As far as can be determined, the Library elevator is 'original' equipment and has seen little need for major maintenance since 1981. Many mobility compromised patrons of the Library use the elevator for access to both levels so its ongoing function is vital to the Library operation.

Parts are currently on order and work will commence immediately after receiving the parts and pending Council approval of the expenditure.

The quoted cost of the work is \$40,000.00 and these funds have not been budgeted for in either the Library's or City of Camrose 2014 budget. The City of Camrose is the building owner and landlord and thus any maintenance expense for the Library structure is City responsibility.

The Library has applied for a grant to help offset the cost of repair but the results of the grant application will not be known until April 2015. Potentially, the grant could cover up to 50% of the cost. Should the grant be successful, the Library will reimburse the City for the grant amount received.

Administration is requesting that funding for this project be approved in 2014, first, from any budget surplus that may exist and second, from general operating reserve.

SUBMITTED BY:

Paul Nielsen,
General Manager, Community Services